

## 1. **SECTION: ABOUT US**

The organisation Serviport Balear S.L. is a company authorised by the PORT AUTHORITY OF THE BALEARIC ISLANDS. The activities of the company consist of the management of services associated with maritime transport.

**Serviport Balear S.L.**, with a dynamic and efficient corporate profile, has taken on an increasingly important role in the port services sector on the Balearic Islands. With its commitment to the improvement of the waste collection management of MARPOL waste, the company has its own equipment and leased facilities for the transfer of waste at the Port of Palma de Mallorca with a reception capacity of over 1,000 unloading operations a year.

**Serviport Balear S.L.** is currently affiliated to the Balearic Provincial Association of Companies Engaged in Maritime Activities (APEAM) in order to improve its positioning in the port market of the Balearic Islands. It has been working in the port services market since 1996 in the collection of MARPOL groups IV and V, as well as the supply of ships to shipping brokers.

## 2. **SECTION: SERVICES OFFERED**

The company Serviport Balear S.L. currently offers a wide range of port services through ship operators and brokers.

It also offers a pleasure craft service. We can offer the following services authorised by Serviport Balear S.L.:

1. The removal of sewage on land and at sea (MARPOL group IV).
2. The unloading and transport of MARPOL group V (solids, liquids and maintenance waste, both hazardous and non-hazardous).
3. Supplies.
4. The management of the collection of sludge and oils from sewage on land.

## 3. **ENVIRONMENTAL POLICY**

SERVIPORT BALEAR, a small company involved in offering brokers and their shipping companies a wide range of services to ships with a high load capacity in the Balearic Islands, recognises the importance of acting to improve the environment in modern society – including its clients and users – with the critical need to preserve the land/sea environment in which it operates, as well as natural resources .

In view of the above and in order to facilitate the awareness of the interested parties in the company, it has assumed as its main objective the commitment TO ACHIEVE the

environmental improvement of the company in the maritime and port environment where it operates, in line with the port activities and services that are carried out by the company and its working infrastructures.

In order to achieve and exceed said objective, the management of SERVIPOINT BALEAR has taken on the development of an environmental management system in accordance with the requirements of the ISO 14001:2004 international standard, including the continuous involvement of the company and of all its human resources. To do this it will work on:

Preventing and minimising the environmental impact on the sea, air and soil in all of its operational and port service activities through the application of technical improvements throughout the company.

Increasing and improving internal environmental training and awareness.

Looking after the environmental considerations of our brokers and shipping companies, service users and the interested parties of the organisation, in accordance with the company's objectives in order to increase synergies between professionals in the sector.

The urgent need to inform and raise the awareness of the company's subcontractors and suppliers. Being responsible for identifying and complying with the applicable legislation, and assessing other voluntary commitments for technical environmental improvement.

Cooperating with public authorities on the correct provision of the company's services, with the principal aim of minimising the company's environmental risks in the port and maritime public domain.

Said environmental policy will be the company's guide in order to define and establish the continuous improvement environmental quality objectives and targets in the environment in which the company operates in the Port of Palma, the Port of Alcudia and the Port of Mao.

This policy has been distributed and applied to all levels of the company.

Palma de Mallorca, 27th March 2015

4. **SECTION: AVAILABLE RECIPIENTS AND CONTAINERS**
  - **Flat containers with a rear opening and with a capacity between 20 and 30 m3.** Suitable for the storage of semi-solid waste in lifting operations.
  - **Metallic cube containers with a top opening and with a capacity of 5 m3.** Not possible to drain from the lower part.
  - **Municipal waste containers with a capacity of 1.5 m3** with a flat cover and weight of 74 Kg. Includes 4 rubber wheels with a brake. Includes controlled drainages in the lower part.

- **Municipal waste containers with a capacity of 1 m<sup>3</sup>** with a flat cover and weight of 49 Kg. Includes 4 rubber wheels with a brake. Includes controlled drainages in the lower part.
- **1000L IBC (Intermediate Bulk Container) Containers** with a high-density polyethylene body and galvanised steel cage. Include drainage elbow in the lower part. Threaded upper cover with a diameter of 150mm. The base of the container is made of plastic.
- **Drums with a leaf spring closure (full opening and available with a ventilation valve) with capacities of 60 and 220 litres.** Made of high-density polyethylene (HDPE) and officially approved for the transport of hazardous materials (European ADR Treaty). Operating weight between 3 and 7 Kgs. Suitable for paints, solvents, varnishes and oils. Not for re-use by the company (delivery to the final waste treatment manager).
- **Big-bag reinforced polyethylene sacks with a maximum nominal capacity of 1,000 Kg.,** with a protective case, without a lower opening and a closure in the lower part. Suitable for the transport of food waste (including semi-solid), powdery waste, biomass waste, the recycling of non-hazardous and industrial waste. Official approval ADR – UNE – II – III – IV.
- **Optional management of containers that are suitable for the collection and transport of group 2 (treatment waste) and group 3 health waste (infectious or sharp).**

## 5. **SECTION: IDENTIFICATION OF WASTE**

Waste permitted in the unloading and transport of waste by the company (updated 2/10/2014).

## 6. **SECTION: WASTE MANAGEMENT**

The removal of explosive and radioactive waste is excluded from any unloading operation (maritime salvage waste material such as flares and smoke canisters will not be accepted).

The unloading of out-of-date stupefacient medication must be seized by the customs authority before being treated in the waste management.

Waste identified as SANDACH 01 (animal by-products not intended for human consumption) food waste by the producer must be unloaded, transported and treated separately (Royal Decree 1528/2012 dated 8th November).

## **APB PERMIT**

Serviport Balear SL is officially authorised as a company to provide port services regarding the receipt of solid waste and waste water generated by ships, holding an occupancy permit for the port area and with warehouse facilities in the port domain of the Port of Palma. It is also an authorised operator for the collection and transport of waste on land, with a waste treatment contract with authorised operators in the Balearic Islands and has valid civil and environmental liability insurance cover.

Environmental Management Organisation Certification (valid from 2014 to 2017)

## 7. **SECTION: USER SUPPORT**

### Requesting a Service

To request any unloading service of MARPOL groups IV and V, users must send an e-mail to the administration department:

[serviport@serviport.es](mailto:serviport@serviport.es)

Recommendation when requesting a service:

- Make the request at least 24 hours before arrival at the port of destination.

### Complaints and suggestions

Regarding the discovery of shortcomings at waste receipt and service facilities, please send them signed to the head of operations at the end of the unloading service.

## 8. **SECTION: LOCATIONS**

### **Locations**

1. Office location
  
2. Centre for the receipt of MARPOL groups IV and V in the Port of Palma (West Dyke. San Carlos quarry area): coordinates 39.54827 N/2.62545 E

*See on map*

3. Centre for the receipt of MARPOL groups IV and V at the Port of Alcudia (commercial dock platform): coordinates 39.835893 N/3.141419 E

*See on map*

4. Receipt of MARPOL groups IV and V at the Port of Mao (Minorca) without temporary storage facilities for its transfer (available upon immediate request to the transport manager): coordinates 39.891104 N/4.263775 E

*See on map*

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**Observación al texto entregado:**

- El término MARPOL IV y MARPOL V no se modifican al ser ya en inglés.
- Los acrónimos siguientes no se cambian: GRG, SANDACH, PEAD, ADR, APB